



Safeguarding and Safer Recruitment: Letter of Assurance

Dear Sir/Madam,

In accordance with the requirements of the DfE guidance Keeping Children Safe in Education 2026, The Children Act 1989 and the Childcare Disqualification Requirements - Disqualification under the Childcare Act 2006, I can confirm that MindJam Ltd has undertaken all the necessary safeguarding, safer recruitment and vetting and barring checks for all MindJam mentors who provide online one-to-one sessions. This is inclusive of:

- Identity check
- Proof of address
- Two references
- Right to Work in UK
- Qualification check as appropriate
- Online checks
- Enhanced DBS Disclosures (or equivalent for overseas mentors) for eligible roles undertaking Regulated Activity
- Section 128 check
- Additional checks are conducted where a mentor lives or has worked outside of the UK, e.g. Overseas Police Check

I can confirm that all MindJam Mentors have received Level 2 Safeguarding including additional topics of female genital mutilation, child sexual exploitation and PREVENT, and receive this training on an annual basis. Mentors also receive Online Safety Training, which is also updated on an annual basis.

Any updates that are received from the Department of Education around Keeping Children Safe in Education are communicated to MindJam mentors immediately and mentors are updated on safeguarding matters in regular mentor meetings, held bi-weekly.

MindJam has a rigorous Safer Recruitment Policy. MindJam complies with the statutory legislative requirements and guidance that seeks to protect children. In order to meet this responsibility, we follow a rigorous selection process to discourage and screen out unsuitable applicants.

I can also confirm that MindJam Ltd holds Public Liability and Employer's Liability insurance. Cover of £10,000,000 in both respects is held, and Professional Indemnity insurance of £5,000,000.

Yours sincerely,

A handwritten signature in dark ink, appearing to be 'Dan Clark', with a stylized, flowing script.

Mr Dan Clark
Managing Director

01/09/26

MindJam Ltd
43 Coopers Holt Close, Skellingthorpe, Lincoln, LN6 5SY
Company number: 13658468
hello@mindjam.org.uk www.mindjam.org.uk
Tel: 01522 462978